



# Fairbanks North Star Borough School District

## PURCHASING DEPARTMENT

520 Fifth Ave. Fairbanks, AK 997010

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### AMENDMENT NO. (1)

#### RFP# 23-F0018 – CAPITAL IMPROVEMENT PLAN (CIP) CONDITION SURVEYS, **PRE-DESIGN DEVELOPMENT & COST ESTIMATING**

AMENDMENT ISSUE DATE: 5/19/23

The following changes to the above cited solicitation are announced below:

The RFP closing date and time have been **changed to 6/07/23 at 5:00 PM.**

### **COVER SHEET**

#### **Changes below:**

1. Change to term under Solicitation Title, to add the word, “PRE-”; now reads, “Solicitation No: 23-F0018 CAPITAL IMPROVEMENT PLAN (CIP) CONDITION SURVEYS, **PRE-DESIGN DEVELOPMENT & COST ESTIMATING**”
2. Change to closing date and time; now reads, “Proposals must be received at the Purchasing Office, 3rd Floor of the Administrative Center, 520 Fifth Ave., prior to: 5:00pm, **June 7, 2023.**”

### **SECTION I - INSTRUCTIONS TO OFFERORS**

#### **Changes below:**

3. Change to year noted under Clause #8 Contents of Proposal, Tab f. Now reads, “Financial Stability. Submit an audited financial statement for **2022**. If you have not been audited, submit your **2022** IRS return with reviewed, compiled, or your in-house annual statement.”
4. Change to terms under Clause #14 Evaluation Factors; item a, vi. Total Cost, has been removed as an evaluation factor.

### **SECTION II – STATEMENT OF WORK (SOW)**

5. Change to terms under Clause #7. Contract Period. Now reads, “June 1, 2023 (**or upon execution of contract**), through September 30, 2024.”

### **SECTION III – GENERAL PROVISIONS SERVICE CONTRACTS**

No changes

### **SECTION IV –SERVICE CONTRACT**

6. Change to terms under Clause #3. Period of Performance, item a. Now reads, “Work to be accomplished under this Contract shall be performed during the period: June 1, 2023 (**or upon execution of contract**), through September 30, 2024.”

**ENCLOSURES**

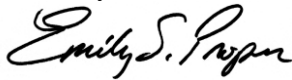
**Changes below:**

7. Change to terms on Submittal Tab a; removal of the words, “during the course of design and construction.” from the second sentence under Submittal Tab a. Now reads, “Identify the office location, city and state for the Project Manager.”
8. Change to terms on Submittal Tab f; change to year. Now reads, “Financial Stability. Submit an audited financial statement for **2022**. If you have not been audited, submit your **2022** IRS return with reviewed, compiled, or your in-house annual statement.”
9. Change to terms on Submittal Tab i; change to instructions regarding the submittal of Cost Data information. Now reads, “Provide an outline for the basis of Compensation: Progress Payments for Phases/Tasks/Work Products Completed. Progress payments will be made based on approved invoices which shall segregate costs for each phase, task, or work product listed below or in attached schedules. The sum of payments for each phase, task, or work product shall not exceed an amount equal to the fixed price multiplied by the percentage completed (as determined by the Borough or School District) plus the sum of any reimbursements for direct non-salary costs. **Cost Data shall be submitted in a sealed envelope along with the other required proposal forms and documents.**”

All other terms, conditions, and specifications of the original solicitation remain unchanged.

This amendment must be acknowledged in the space provided below and returned to the appropriate buyer prior to solicitation closing date and time. Fax transmissions are acceptable. Failure to acknowledge receipt of this amendment may be cause to reject your offer.

Sincerely,



Emily Proper  
Director of Procurement & Warehouse

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(AM1) ACKNOWLEDGMENT

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Signature

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Company Name